**INVITATION FOR TENDERS**

**Ukraine**

**Increase of the energy efficiency of public sector institutions in the city of Khmelnytskyi, Ukraine**

**Department of Education and Science of Khmelnytskyi City Council** hereinafter referred to as “the Employer”, intends to use the proceeds of the Grant received from the Neighbourhood Investment Platform of the European Union (the "NIP"), a facility of the European Union stemming from the financing options offered by the European Neighbourhood Instrument ("ENI") and NEFCO as the Executive Organisation in the context of the “**Energy efficiency in small and united communities of Ukraine” (“NIP ІІ Energy efficiency”)** program, toward the costs of the project **“Increase of the energy efficiency of public sector institutions in the city of Khmelnytskyi, Ukraine”**.

The Employer now invites sealed tenders from Contractors for the following contracts to be funded by NEFCO:

**• KHM-G1:** Grant financed development of design documentation, supply of the equipment and related works for major repair of Kindergarten No.45 at the address 50, Vaisera St. in the frames of the “Increase of the energy efficiency of public sector institutions in the city of Khmelnytskyi, Ukraine” program.

As part of the repair, the Employer intends to carry out such measures as: insulation of external facades and socle, insulation of flat roof, replacement of doors, installation of individual heat substation, modernization of heating, ventilation, lighting and cold water systems, installation of lighting protection system and other auxiliary works.

The equipment and related works that will be supplied under these lots is exempt from taxation in accordance with the procedure provided for by the Resolution of the Cabinet of Ministers of Ukraine dated February 15, 2002 No. 153 “On the creation of a unified system of attraction, use and monitoring of international technical assistance”. By the **15th of each month** the contractor with whom the contract will be concluded will be obliged to prepare and submit to NEFCO (in writing and electronically) informational confirmation of the purchase of specialized machinery in a preferential regime with the funds of international technical assistance in accordance with the terms and forms of the Contract, for further submission to the State Tax Service bodies.

To be qualified for the award of a contract, tenderers shall have financial, personnel and technical capacity for implementation of the indicated works and satisfy the following minimum criteria:

a) The average annual revenue for **any 3 years during the last 5 years (2018-2022)\*** shall be not less than:

* for **KHM-G1: 955,000 EUR;**

*\* - in any case, for informational purposes, the Tenderer must also provide data about revenue for 2022.*

b) Tenderer’s experience in performance of **3 contracts for the 3 years (2019-2021),** of a total value not less than:

* for **KHM-G1: 1,000,000** **EUR**;

which have been fully and successfully completed and which are similar to the proposed equipment and related works.

c) If tender is submitted by JVCA, the leading partner should demonstrate at least 50% compliance with requirements (a) and (b) above;

d) Non-performance of contract by Tenderer (including members of JVCA, if appropriate) did not occur during the **last 3 years (2019-2021);**

e) All pending litigation against Tenderer (including members of JVCA, if appropriate) shall in total not represent **more than 30%** of Tenderer’s net worth;

The Employer reserves the right to cancel the tender in case of non-grant funding for the project.

An electronic version of the tender documentation in PDF and MS Word format is sent to the Tenderer together with this invitation by e-mail. In case of discrepancies between the PDF and MS Word versions of the document, the PDF version shall prevail. The Employer’s address, from which the documents will be sent, is specified below.

All tenders must be accompanied by a tender security in the form of Tender-securing declaration.

Tenders must be sent before **May 25, 2023**, to the address indicated below, after which they will be opened in the presence of those representatives of the Tenderers who wish to be present at the opening or online immediately after the deadline for submission of tenders. Taking into account the short period of submission of tender offers, at the request of the Employer, Tenderers can provide additional clarifying documentation and information, which by its nature will not make any changes to the submitted tender offer.

The link for online participation in the tender opening will be given to those tenderers who submitted their offers. If there are any force majeure circumstances at the time of the opening, the opening will be postponed until favourable circumstances occur, about which the participants will be additionally notified by the Employer through sending an electronic message.

Prospective tenderers may obtain further information from the following office:

**The Employer’s representative: Saiko Svitlana Olehivna**

**The Employer: Department of Education and Science of Khmelnytskyi City Council**

**Address: 53, Hrushevskogo St., Khmelnytskyi, Ukraine, 29000**

**Tel/mob: +38 (098) 41-58-648**

**email:** **saiko.svitlana@ukr.net**

Date: 14.04.2023